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## *Kentucky Real Estate Appraisers Board*

To: Education Providers  
From: Angie Thomas  
Date: October 28, 2020  
Subject: Guidance for Continuing Education and Qualifying Education Delivery

During the current COVID-19 national health emergency, the Kentucky Real Estate Appraiser Board has approved all qualifying education and continuing education offerings, including new offerings, that are approved to be presented in a traditional classroom to be converted to synchronous delivery and offered, through December 31, 2021, without the delivery mechanism approval set forth in Section III.D.3 "Generic Education Criteria" of the Real Property Appraiser Qualification Criteria, subject to the following:

1. The educational offering under consideration is currently approved for traditional classroom presentation;
2. The platform utilized for distance education is live and interactive;
3. The instructor verifies photo identification of the students; and
4. The instructor maintains an attendance roster, which includes verifying 100% classroom attendance by, for example, taking attendance at various established times during the course
5. Qualifying Education – The examination required for QE under Generic Education Criteria, III.E.7. remain in place as written. It states: "Courses intended for use as qualifying education must include a written, closed-book final examination (proctored by an official approved by the college or university, or by the sponsoring organization). The term "written" as used herein refers to an exam that might be written on paper or administered electronically on a computer workstation or other device. Oral exams are not acceptable."

If you wish to offer education via this delivery mechanism, the following must be provided to the Kentucky Real Estate Appraisers Board ten (10) days prior to the beginning of the course:

1. Provider Name
2. Course Title
3. Location and Location Address
4. Date and Time of Offering
5. Delivery Mechanism (Go to meeting, Zoom, etc.)